

Using Students to Assist with Cataloging at the University of Cincinnati

A. Background

1. Funded by student technology fee: ITIE.
2. Began as computer lab attendants
3. Reassigned to online audio reserves
4. Cataloging added as extra duty during “spare time”
5. On paper, we don’t have students doing cataloging
6. 1990-2000 went from 6.5 to 4.0 staff - lost ½ cataloging labor

B. Student Profile

1. Primarily graduate students; all in music
2. “Avoid Singers” (scheduling problems)

C. Training

1. Student examines a CD and describes in own words what elements are important to find in a catalog
2. We look at the MARC record for that CD and locate those same elements
3. We examine the full MARC record together - once
4. Connexion orientation. Students will eventually learn:
 Login, Logout, Save file, Authority file, Control headings, Diacritics
5. Start simple. Uncataloged CD with 1 composer, 1 or 2 works
6. Printout of record in save with fields to be edited circled
7. “Now make this record match your CD exactly”

D. Workflow

1. Each uncataloged CD already has a partially cataloged record in Save file

a) usually a vendor record

b) data copied from related item

c) RDA constant data

d) same process I use for my own work

**what is assigned to students? – discs that require the most data input,

4. Fields students must check and edit

028 – manufacturer number

245 – disc title

300 – extent (discs and timing)

306 – timings

511 – performers

518 – capture

500 – program notes and languages

505 – contents note

700 – performers (controlled)

70012 – analytics when required (controlled)

5. Disc returned to me for completion

6. Printouts with comments/corrections; we go over together

7. There is no manual or documentation

Each student creates own notes and reference materials during training

E. Philosophy

The goal is not to teach students to catalog, but to make my cataloging more productive.

F. Student vs. Staff issue

Students don't learn to catalog independently, only to assist

G. Pros and Cons

1. Pro-

Increased cataloging productivity using existing student budget

2. Con-

Requires constant direct supervision; students can't work independently

Attachments.

1. Sample training material. OCLC printout showing annotations by various students

2. OCLC constant record. Added fields and handy text strings used to convert model record from AACR2 to RDA

OCLC 839527767 No holdings in CIN - 2 other holdings

Rec stat c	Entered 20130410		Replaced 20131003		
Type j	ELvl l	Srcce d	Audn	Ctrl	Lang zxx
BLvl m	Form	Comp sn	AccM efi	MRec	Ctry quc
	Part n	TrAr n			
Desc i	FMus n	LTxt	DtSt p	Dates 2013 ,	2009
007	s	#b d #d f #e s #f n #g g #h n #i n #m e #n d			
040	TDF	#b eng #e rda #c TDF #d OCLCQ #d BTCTA #d OCLCQ #d CIN			
019		837175552			
024 1 0		722056262620			
024 7		00722056262620 #2 gtin-14			
028 0 2	ACD2	2626 #b ATMA Classique			
028 0 0		2626 #b Atma Classique			
041 0		#g fre #g eng			
049		CINN			
100 1		<u>Janitsch, Johann Gottlieb</u> , #d 1708-approximately 1763, #e composer.			
240 1 0		Chamber music. #k Selections			
245 1 0		Sonate da camera. #n Volume III / #c Johann Gottlieb Janitsch.			
264 1		[Montreal, Québec, Canada] : #b Atma Classique, #c [2013]			
264 4		#c ©2009			
300		1 audio disc (1:02:39) : #b digital, CD audio, stereo ; #c 4 3/4 in.			
306		<u>001224</u> #a <u>001156</u> #a <u>000754</u> #a <u>001323</u> #a <u>001704</u>			
336		performed music #b prm #2 rdacontent			
337		audio #b s #2 rdamedia			
338		audio disc #b sd #2 rdacarrier			
344		digital #g stereo #2 rda			
347		audio file #b CD audio #2 rda			
500		Title from disc label.			
511 0		Notturna (Christopher Palameta, director, oboe ; Mika Putterman, Anne Thivierge, flute ; Hélène Plouffe, violin ; Margaret Little, viola da braccio, viola da gamba ; Karen Kaderavek, cello ; Amanda Keesmaat, cello continuo ; Dorothea Ventura, harpsichord)			
518		#o Recorded #d 2009 February, #p Église Saint-Augustin, Mirabel, Québec, Canada.			
500		Program notes in English and French in container.			
505 0 0		#t Sonata da camera op. 4, no. 1 in G major for two traversi, oboe and continuo #g (12:24) -- #t Sonata da camera op. 3, no. 1 in Bb major for oboe, violin, viola and continuo #g (11:56) -- #t Sonata da camera, op. 7, no. 5 in C minor for oboe, violin, viola and continuo #g (7:54) -- #t Sonata da camera op. 1, no. 5 in C major for oboe, viola, obligato cello and continuo #g (13:23) -- #t Sonata da camera, op. 5, no. 1 in D major for traverso, oboe, viola da gamba and continuo #g (17:04).			
650 0		Quartets (Flutes (2), oboe, continuo)			
650 0		Quartets (Oboe violin, viola, continuo)			
650 0		Quartets (Oboe viola, cello, continuo)			
650 0		Quartets (Flute, oboe, viola da gamba, continuo)			
700 1		<u>Palameta, Christopher</u> , #e performer.			
700 1 2		#i Contains (work): #a <u>Janitsch, Johann Gottlieb</u> , #d 1708-approximately 1763. #t <u>Sonata da camera</u> , #n <u>op. 4</u> . #n No. 1.			
700 1 2		#i Contains (work): #a <u>Janitsch, Johann Gottlieb</u> , #d 1708-approximately 1763. #t <u>Sonata da</u>			

260



leave if you see them.
Don't add them

Local File C:\Users\cauthep\AppData\Roaming\OCLC\Connex\Db\DefaultBibCD.bibcd.db

Name CDrda

Rec stat n	Entered 20130308		Replaced 20130308		
Type j	ELvl l	Srcce d	Audn	Ctrl	Lang zxx
BLvl m	Form	Comp uu	AccM	MRec	Ctry tnu
	Part n	TrAr n			
Desc i	FMus n	LTxt	DtSt p	Dates 2014 ,	

007 s #b d #d f #e s #f n #g g #h n #i n #m e #n d
 041 #b eng #e rda
 246 1 #e composer
 264 4 #c ©2014
 300 1 audio disc () : #b digital, CD audio, stereo ; #c 4 3/4 in.
 306 011645
 336 performed music #b prm #2 rdacontent
 337 audio #b s #2 rdamedia
 338 audio disc #b sd #2 rdacarrier
 344 digital #g stereo #2 rda
 347 audio file #b CD audio #2 rda
 500 Title from disc label.
 518 #o Recorded #d 2012 May 18-20 #p Teldex Studio, Berlin.
 700 1 2 #i Container of (work): #a @ #e performer #e conductor
